TREASURY SERVICES – Cash Management

Payments received via Electronic Funds Transfer

To insure that the correct department on campus gets credit for these deposits, we ask that you do the following:

1. Send a copy of the invoice to Nancy Crowgey and Val Cemprola, at the time the invoice is prepared, via one of the following:
   a. Campus Mail – G18 Maryland Hall
   b. Fax – (804) 287-1222
   c. E-Mail – ncrowgey@richmond.edu, vcemprol@richmond.edu

2. Indicate the index and account code where you wish to have the payment credited.